



Rachel Carson State Office Building
P.O. Box 8475
Harrisburg, PA 17105-8475
February 5, 2009

Bureau of Recreation and Conservation

Announcement
Community Conservation Partnerships Program Grants Application Cycle

Dear Prospective Grant Applicant:

The Department of Conservation and Natural Resources (DCNR) is announcing an Open Application Period for all project types under the Community Conservation Partnerships Program. This open application period will be for **all project types** - planning, acquisition, development, education, technical assistance and Heritage Area grants. It will open on February 4, 2009, and the application deadline is Wednesday, **April 22, 2009 at 4:00 PM.**

If you plan to submit a grant application in 2009, please contact your DCNR Regional Recreation and Park Adviser in advance.

New this year is the ability to submit your application online, electronically, through DCNR's new eGrants initiative. To register and apply online, visit the DCNR Grants Find and Apply Website at <http://www.dcnr.state.pa.us/grants>; and if you have questions about using the site, contact the DCNR Customer Service Center at 1-800-326-7734 or by e-mail at RA-DCNR-Grants@state.pa.us. Note that the same application deadline applies. You should not wait until the last minute but go to the site and familiarize yourself with the online process and requirements at least 6 weeks before the deadline to assure that you can complete and submit the application by the deadline.

The application and manual have just changed. Applications can be obtained from and must be mailed or hand-delivered to the Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, 6th Floor Rachel Carson State Office Building, P.O. Box 8475, Harrisburg, PA 17105-8475. Grant applications hand-carried to the address noted above must be received by 4:00 PM on the deadline date. Note that receipt by this deadline is a change from recent past practice; we previously accepted applications post-marked by the deadline; that has changed and they must be received by the deadline, not post-marked.

You may obtain a paper copy of the Grant Application Manual and Forms on the internet at www.dcnr.state.pa.us/bre/grants. Printed copies are available by completing and returning the enclosed order form; calling 1-800-326-7734 or e-mailing rec&con@state.pa.us and including your address. Please note that there is a substantial amount of additional useful information included on the CD listed on the order form and at the Website that is not included in the printed copy of the manual.

This announcement along with the enclosed fact sheet and order form were sent to all Pennsylvania municipalities, recreation and park directors and boards, county and regional planning commissions, pre-qualified land trusts, and a variety of appropriate/authorized nonprofit rivers, trails and other organizations.

Persons with a disability who wish to submit an application and require assistance should contact Darrel Siesholtz at the DCNR phone number listed above to discuss how we may best accommodate their needs. Voice/TTY users should call 1-800-654-5984.

Enclosures

Community Conservation Partnerships Program (C2P2) 2009 Grant Cycle - "Fact Sheet"

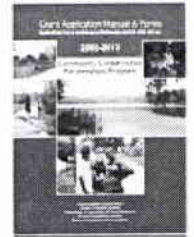
Open Application Period – February 4, 2009 – Wednesday, April 22, 2009 @ 4:00 PM – for all project types - planning, acquisition, development, education, technical assistance and Heritage Area projects

The "Application Announcement Package" will be mailed in February, 2009 announcing the 2009 calendar year (Round 15) grant cycle and it will be announced officially in the *Pennsylvania Bulletin* in February. There will be only one open application period in 2009.

Application Deadlines

During this open application period, applications for all project types (planning, acquisition, development, education, technical assistance and Heritage Areas) must be physically received at the below address (not post-marked) by 4:00 PM on Wednesday, April 22, 2009 or submitted via DCNR's new eGrants application process by that same time.

New this year is an online grant application and process by which you can submit your application electronically. Please visit the DCNR Grants Find and Apply Website at <http://www.dcnr.state.pa.us/grants/>, and if you have questions about using the site, contact the DCNR Grants Customer Service Center at 1-800-326-7734 or by e-mail at RA-DCNR-Grants@state.pa.us. The Website will not allow electronic submission of an application after the Wednesday, April 22, 2009 4:00 PM deadline.



If you are submitting your application by paper, submit two (2) original copies of the grant application (both with original signatures) to the below address; note that the applications must be physically received by 4:00 PM on Wednesday, April 22, 2009, not simply post-marked.

PA Department of Conservation and Natural Resources
Bureau of Recreation and Conservation
Rachel Carson State Office Building, 6th Floor
400 Market Street
P.O. Box 8475
Harrisburg, PA 17105-8475

Applications may not be submitted via fax or e-mail; if so-submitted, they will be rejected as not-submitted.

Application Announcement Package

The package includes an Announcement letter, an Order Form and C2P2 grant cycle fact sheet, and it will be sent to: PA municipalities, recreation and park boards and departments, county planning commissions/agencies, state legislators, trails and rivers groups, consultants, pre-qualified land trusts, Heritage Area managers, PennDot LDDs, MPOs and others.

Application Manual Package

The 2009-2010 C2P2 Grant Application Manual and Forms will be available on the web at www.dcnr.state.pa.us/brc/grants. Copies may also be obtained by e-mailing the Bureau at RA-DCNR-Grants@state.pa.us or by completing the order form included in the application announcement package.

Regional Recreation and Park Advisers

We strongly encourage all applicants to contact their Regional Recreation and Park Adviser to discuss the proposed project and the program application requirements prior to submitting an application.

Website

The Community Conservation Partnerships Program Grant manual, and many related materials not printed in the manual, are available on the web at www.dcnr.state.pa.us/brc/grants, and are available in both Microsoft Word and Adobe Acrobat PDF formats. The forms may be completed on-line and then printed for mailing or hand delivery.

January, 2009 Bureau of Recreation and Conservation, PA DCNR

Order Form

Department of Conservation and Natural Resources
Bureau of Recreation and Conservation

Community Conservation Partnerships Program
Grant Application Manual / CD Order Form
Calendar year 2009

Please Check

CD or Hard Copy

Please Type or Print and Return to:

Department of Conservation and Natural Resources
Bureau of Recreation and Conservation
P.O. Box 8475
Harrisburg, PA 17105-8475

Name/Title: _____

Organization: _____

Street Address: _____

_____ Zip _____

Daytime Phone Number: (_____) _____