

Unemployment Compensation Filing Tips

Have Ready:

- Social Security number/Drivers License
- Name/address/phone/fax of most recent employer
- Reason for unemployment
- First/last date of employment
- Recent military members need their DD-214

File Online at www.dli.state.pa.us. Computers and assistance available at PA CareerLink Offices.

File by Mail or Fax:

Forms at www.dli.state.pa.us,
PA CareerLink and
state legislators' offices.



pennsylvania

DEPARTMENT OF LABOR & INDUSTRY

If you must **file by phone**, call 1-888-313-7284. If your Social Security number ends in an **even number**, call on **Sunday, Tuesday** or **Thursday**. **Odd number**, call on **Monday, Wednesday** or **Friday**. **Hours: Monday-Friday: 7 a.m. to 8:30 p.m., and Sunday: 9 a.m. to 4:30 p.m.** The best time to call is later in the week, and late in the day. Calling for initial claim later in the week will not delay your benefits.

After filing, you will receive information in the mail. Check your initial claim status at www.dli.state.pa.us.

After filing your initial claim, **file your biweekly**, or "continued," claim online at www.dli.state.pa.us, or through the PA Teleclaims system at 1-888-255-4728, Sunday 6 a.m. to 11 p.m., and Monday through Friday, 6 a.m. to 9 p.m.

For more information go to: www.dli.state.pa.us.